

**Dar ul Atfal**

***Registration Form***

***Shaikh Jahangir Bashir Awan***

 ***Email:*** ***imamjahangir@yahoo.ca*** ***Call: 604-351-2777***

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| **Al-Qaidah , Qura’an & Taleem ul Huq** |  |
| **Hifz ul Qura’an & Taleem ul Huq** |  |

 **Dar ul atfaal**

***Registration Form***

***Shaikh Jahangir Bashir***

 ***Email:*** ***jblawan@ymail.com*** ***Call: 604 351 2777***

**Student’s Information:**

1. First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_ Middle: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­
2. First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth of Each Child Respectively:

 Male Female Male Female Male Female Male Female

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 |  / / | 2 |  / / | 3 |  / / | 4 |  / / |

Street Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Province: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone: (\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone (\_\_\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Doctor’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Doctor’s phone number: (\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parents/Guardian’s Information:**

Parents or Guardian’s full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Telephone: (\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EXT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: (\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone (\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Emergency Contact Information:**

Name of Emergency Contact other than parents: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone: (\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: (\_\_\_\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Province: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Rules and Regulations***

***Please read carefully and Sign Below***

 ***Admission***

* *The* ***Registration fee*** *$****50 / child****.*
* *Qa’ida Book $10 +* Dua Book $10 *.*
* *Course Book Set $30-40/Level.*
* *The minimum age of admission for boys and girls is* ***5*** *years.*

***Getting to Maktab:***

* *Please ensure that your child has been to the toilet prior to leaving home.*
* *Parents are requested to pick up and drop off their children on time.*
* *All Charges and Timings are subject to change****,*** *a prior notice will be sent on WhatsApp.*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Monday*** | ***Tuesday*** | ***Wednesday*** | ***Thursday*** |
| ***5:00pm - 7:00pm*** | ***5:00pm - 7:00pm*** | ***5:00pm - 7:00pm*** | ***5:00pm - 7:00pm*** |

 ***Maktab Hours:***

 ***Attendance + Punctuality:***

* *Pupils are expected to attend Madrasah everyday unless they have a valid reason i.e. illness, appointment etc. in which case the Madrasah must be informed by a letter or a phone call from the parents / guardian explaining the absence.*
* *All cases where the Madrasah in not informed of the reason of absence will be marked as un-authorized absences.*
* *All students have to keep attendance up to standard. This is extremely important for the progress of the student.*
* *If leaving Madrasah or going on holiday must let teacher know, in urgent circumstances leave can be granted at short notice.*
* *Written notification will be required for any pupil who wishes to leave Madrasa.*
* *All students must be collected by a parent/guardian and must provide a note if leaving early.*
* *Madrasa is not responsible for the child more than Ten minutes after the class ends.*
* *All the Students must be picked up and dropped off by Parents/Guardians no one will be allowed to go home alone unless otherwise explained in writing.*

 ***Fees:***

* ***Fee is $55/Month*** (Subject to Change)**,***it must be paid by the first week of every month. Late payments will result in penalties.*
* ***If a pupil has been absent or has gone overseas, the fees will still have to be paid in full for that period he/she has been away.***
* *Fees must be paid in advance (in the beginning of the month).*
* *In the case of fees not been paid for two months or more your child may be sent home and he/she may lose his/her place.*

 ***Uniform and Appearance:***

* *All students are expected to dress according to the Sunnah.*
* *A decent length Black Burqah (Girls)*
* *A loose fitting, plain jubbah (girls). ( jubbah should not be an open fronted one, nor too short)*
* *Jubbah / Kurta and Topi / Hat. (Boys).*
* *Any student not wearing uniform regularly may be sent home depending on circumstances at the time. (Jeans must not be worn).*
* *It is important that the uniform be kept clean, nails should be kept short and no nail varnish or make-up should be used.*
* *Clothes and appearance should be according to the Sunnah.*
* *Hair should be cut according to the Sunnah method, otherwise your child will be sent home.*

 ***Property:***

* *Students must not bring any food, drink, toys etc. to Madrasah.*
* *If a pupil is found with any of the prohibited items it will be confiscated. Madrasah will not be held responsible for any valuables brought into the Madrasah.*

 ***Behaviour:***

* *Students are required to display high standards of Islamic behavior amongst themselves.*
* *The use of foul language and bullying other students will not be tolerated.*
* *If a child keeps coming late, misbehaves or does not learn their* ***Lesson*** *the principal will have the right to give them detention.*

 ***Holidays***

* *As per institution regulations, all government statutory holidays will be given i.e. spring break, winter break, and summer break. Notification will be sent.*

***Declaration***

* *The information I have given on this form is true and accurate to the best of my knowledge.*
* *I understand that my application will be rejected if I have knowingly given false information, student may be expelled from the class.*
* *I have read and understood all the questions on this form.*
* *I agree to follow the rules and regulations of this institute.*
* *I agree to pay all dues on time and understand that my child may be asked to Withdraw if the fees are not met.*

*Parents/ Guardian’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Teacher’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*